

# KAMBA MICHAEL

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## PERSONAL PROFILE

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Detail-oriented and highly analytical professional with extensive experience in data analysis, financial operations, and project management. Adept at utilizing advanced data analytics tools to support strategic decision-making and enhance operational efficiency. Eager to continuously learn and improve, with a passion for contributing to dynamic and growth-oriented environments.

## EDUCATION

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- Bachelor of Economics and Statistics - Kyambogo University, 2015

### Certifications

- Business Intelligence and Data Analyst (BIDA) - Corporate Finance Institute, 2023
- Google Data Analytics Professional – Coursera/ Google, 2023
- Financial Modelling and Valuation Analyst (FMVA) - Corporate Finance Institute, 2022

## PROFESSIONAL EXPERIENCE

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### Director, Finance and Operations - [Future Upgrades Foundation](#), Jan 2020 to Date

- Improved fundraising strategies, increasing company revenue and sustainability by over 50% per annum using Business Intelligence (BI) tools.
- Managed financial data and performed financial analysis and data manipulation tasks using Advanced Excel and SQL to support strategic decision-making.
- Collaborated with cross-functional teams to implement process improvements and enhance operational efficiency.
- Established and managed the international volunteers' program, simultaneously reducing management costs and attracting more donors.
- Established financial operations from scratch, including budget planning, expenditure authorization, accounting, and financial reporting.

### Data Officer (Temporary Staff) - [Kyambogo University](#), Jan 2018 to Dec 2019

- Facilitated data-driven discussions on academic performance through visually appealing presentations.
- Implemented data quality assurance measures, reducing errors in academic records.
- Developed data trackers to streamline results management and improve communication between faculties.
- Assisted in data collection and analysis for various academic and administrative projects.

- Developed and maintained databases to track student records and program performance.

**Program Officer - Building Tomorrow Uganda, Mar 2016 to Dec 2017**

- Assisted in the preparation of timely donor reports, ensuring compliance with donor reporting requirements on project indicators/deliverables.
- Collaborated with cross-functional teams to develop and implement data-driven solutions.
- Implemented a savings program for community parents, fostering a savings culture and to reduce the number of fees defaulters.
- Analyzed program performance data to inform strategic decisions, including resource allocation for student support programs and targeted professional development initiatives, leading to measurable improvements in academic outcomes.
- Managed regional cluster finance and administrative related logistics, including booking workshop venues, transport arrangements and meeting/ workshop preparation.
- Collaborated with district and local leaders to support education related advancements.
- Established a mid-day meals program for students in four public schools, addressing food insecurity.

**Data Assistant - Uganda Management Institute, Oct 2015 to Feb 2016**

- Analyzed library data to uncover trends and patterns, guiding strategic decision-making processes and enhancing operational efficiency and effectiveness.
- Designed and implemented data visualization techniques to communicate complex information effectively.
- Optimized book acquisition and cataloging workflows, using data driven strategies boosting library efficiency by 20%.

**Data Assistant - Mbale Regional Referral Hospital, May 2015 to Oct 2015**

- Accurately entered patient information, medical records, test results, and treatment details into the hospital's electronic information systems.
- Maintained organized and up-to-date paper-based records as needed.
- Regularly reviewed and verified accuracy and completeness of data entered in the paper and electronic data collection tools.
- Identified and rectified discrepancies or errors in the data, collaborating with relevant departments as necessary, resolving a 2 year backlog in paper records.
- Ensured timely and reliable submission of required reports in various supported platforms.
- Maintained the highest level of patient data confidentiality and adhered to data protection regulations.

**SKILLS AND COMPETENCIES**

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- Advanced SQL

- Data analysis and statistical techniques
- Advanced Excel and Google Sheets
- Data visualization and dashboard creation (Power BI/ Tableau)
- Process improvement and operational efficiency
- Team collaboration and communication
- Familiarity with Python and Google Cloud solutions.

## **REFERENCES**

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**Ms Annie Wechter**

Director, Investor Relations and Partnerships

Nyobolt

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